



# CREATIVWORKS LONDON

## CREATIVE ENTREPRENEUR-IN-RESIDENCE

### PROPOSAL FORM

FUNDED BY THE ARTS AND HUMANITIES RESEARCH COUNCIL

Before you apply, please ensure you have read the Creative Entrepreneur in Residence Guideline document. Please return completed submissions to [Jodie@cwlonon.org.uk](mailto:Jodie@cwlonon.org.uk).

#### APPLICATION SECTION:

##### 1. Contact details

Name:	
Company:	
Position:	
Postal address:	
Email:	
Website:	
Contact number:	
Twitter:	

##### 2. Briefly describe the work of your practice (if freelance or a sole trader) or that of your company. (100 words max)

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##### 3. Proposal Title

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##### 4. Proposal Description (200 words max)

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##### 5. Academic partner

Name:			
University:		Department:	
Contact number:			
Email:			
Website:			
Postal address:			

6. Please outline the nature of activities to be undertaken and the role that the institution will play in helping to support the residency (250 words max). This section should be completed with your partner academic.

7. How will the residency assist your business goals or needs? (100 words max)

8. How will the residency benefit the research partner? (100 words max)

9. What potential might there be for the residency project contribute to London's wider creative economy? (100 words max)

10. Outline your project plan and time schedule. (150 words max)

11. Budget: Income and Expenditure plus brief written justification of costs.

12. IMPORTANT

Please remember to attach:

- **Letter of support from the research institution.**
- **Biographies of Creative Entrepreneur and Research Partner.**

Many thanks for applying for the Creative Entrepreneur in Residence scheme if you require any further information please visit [www.creativeworkslondon.org.uk](http://www.creativeworkslondon.org.uk). To contact us email [info@cwllondon.org.uk](mailto:info@cwllondon.org.uk) or call 020 7420 9436.

**ADDITIONAL COMPANY INFORMATION:**

The information collected here allows us to determine if you are eligible for assistance and is not submitted as part of your application. If you are a freelancer or sole trader please complete the parts of the form indicated with an \* and sign at the bottom.

**Company information:**

Company legal status:*	
Business sector:*	
Year established:*	
Number of years trading:*	
Company registration number:	
Council company pay rates to:	
Name(s) & titles(s) of Principal Director(s):	

**Employee numbers:**

	Full time	Part time
Number of male employees		
Number of female employees		

**Equal opportunities information:**

Owner/manager described as (please tick as appropriate): *			
White British		Pakistani	
White European		Bangladeshi	
White (other background)		Caribbean	
White and Black Caribbean		African	
White and Black African		Any other Black background	
White and Asian		Chinese	
Any other Mixed Background		Any other	
Indian			

Owner/manager age * (please tick as appropriate):	
16 - 24	
25 - 49	
50 - 64	
66 +	

Is the organisation (please tick as appropriate):	
Female led	
Disabled led	
Black minority ethnic-led	
None of the above	

**Verification of information:**

Have you applied to Creativeworks London before?*	
If yes, please give details:*	

I confirm that the information provided in this form is accurate and that I have read understood and received the additional "funding application guidelines" document.			
Signed		Print name	
Position		Date	

Data protection: I give my consent for this information to be made available to public bodies and independent auditors who may be required to review this data for funding compliance and output verification purposes. Information supplied on this form may be held on computer and passed to other departments and project partners, which may contact you